



Republic of the Philippines
House of Representatives
Quezon City

BIDS AND AWARDS COMMITTEE
MINUTES OF THE MEETING

31 JANUARY 2019

BAC Conference Room, Executive Lounge, South Wing Annex

I. CALL TO ORDER

The meeting was called to order at 8:30AM, 31 January 2019, Thursday, by DSG Edgardo H. Pangilinan, BAC Chairperson. He declared a quorum as Dir. Jose Marmoi F. Salonga, BAC Secretariat, noted that the following Members were in attendance:

- DSG Edgardo H. Pangilinan, Chairperson
- DED Ferdinand F. Andres, Vice Chairperson
- DSG Romulo Emmanuel M. Miral, Jr., Member
- ED Rosario H. Amatong-Buendia, Member
- Dir. Rowena S. Quiogue, Member
- DSG Jose Ma. Antonio B. Tuaño, Provisional Member (Infrastructure Projects)
- *DED Germila P. Tabigne, Provisional Member (Goods and Services), arrived late at 8:45AM.
- *ED Antonio M. Chan, Jr., Secretary, arrived late at 8:45AM.

II. BIDS AND AWARDS COMMITTEE

Pre-Bid Conference (Rehabilitation and Extension of the HRep Fast Food Center Building)

- COA, Philippine Institute of Certified Public Accountants (PICPA) and Philippine Constructors Association (PCA) were invited to observe but no representatives came.
- There were six (6) prospective bidders who attended the Pre-bid Conference:
 - o EMQ Design and Construction
 - Represented by Mr. Homer Pura
 - o NVSP Construction and Development
 - Represented by Mr. Jose Castro, Jr.
 - o J2M Builders
 - Represented by Ms. Lourdes Austria
 - o RB Soriano Construction
 - Represented by Mr. Paul John Guevara
 - o Green Builders Construction
 - Represented by Mr. Martin Uy
 - o Isometric Enterprises
 - Represented by Ms. Linda Valdez
- For all projects scheduled for the Pre-Bid Conference, DSG Pangilinan informed all prospective bidders that there will be a single discussion on the eligibility, technical and financial documents, and separate presentations by the proponents on the technical specifications of the project for easier facilitation of the Pre-Bid Conference.

- DED Bering and Dir. Salonga reminded the bidders of the eligibility documents, technical and financial components required, including the forms, based on the Bidding Documents and 2016 IRR of RA 9184, and that the deadline of the submission is at 9:00AM, and the opening of bids is at 10:00AM, on 14 February 2019, Thursday.
 - o Dir. Salonga also reminded the prospective bidders of Resolution No. 03-2018 issued by the GPPB on 09 March 2018 on the conduct of the Pre-Bid Conference, particularly on the matter of encouraging the bidders to actively participate in the proceedings.
 - o Dir. Salonga added that an Official Receipt in lieu of a valid Mayor's Permit for 2019 shall be accepted during the opening of bids, but the Mayor's Permit shall be submitted during post-qualification; however, as it is already the month of February, all bidders should probably already have a Mayor's Permit.
 - o Upon ED Amatong-Buendia's inquiry, Dir. Salonga clarified that a competent evidence of identity, and not a Community Tax Certificate, is required for the notarization of the documents.
 - o Upon inquiry from the representative of J2M Builders, Dir. Salonga clarified that only one (1) project is required for the SLCC.
 - o Upon inquiry from the representative of NVSP Construction and Development, DSG Pangilinan and DED Bering presented Section 20 of the ITB and Bidding Documents on the sealing and marking of bids, particularly on the requirement of submitting four (4) sets of envelopes for the eligibility and technical documents and the financial documents, and putting both in a single main envelope.
- Dir. Vergara presented the revised TOR to the Committee and the bidders.
 - o The representative from J2M Builders raised the following queries to which the TWG and the proponents responded to:
 - On the schedule, Dir. Vergara confirmed that during the rehabilitation period, the Fastfood Bldg. will be closed and the concessionaires will be relocated to the North Parking Bldg.'s first floor. Upon DSG Miral's inquiry, Dir. Vergara said that the contractor will not be responsible for the transfer, with ED Amatong-Buendia noting that before the NTP is issued, the concessionaires should already be relocated.
 - On the project duration, Dir. Vergara said that this is a priority project and must be completed within the 90 calendar day period before session resumes.
 - On the progress billing, DED Bering said that it is up to the contractor whether monthly billing or percentage billing will be submitted.
 - On the PCAB category, the proponents said that contractors under Small B category would suffice for the project.
 - On the BOQ, DED Bering said that there is a copy of the BOQ in the Bidding Documents, which is also accessible through the HRep website. DED Bering also added that items not covered in the BOQ may be subject to a variation order, subject to the approval of the EPPD.
 - On the site inspection certificate, DED Bering said it is no longer required as it is already covered by the Omnibus Sworn Statement.
 - o Upon inquiry from the representative of NVSP Construction and Development regarding the number of equipment, DED Bering and Dir. Vergara said that the equipment listed is the minimum requirement with the certification that the equipment is committed to the project.
 - o Upon Arch. Cuilao's inquiry, the Committee said that the prospective bidders can attend the site inspection even without purchasing the Bidding Documents as the venue is a public area.
- Dir. Cuilao also informed the Committee that the plans and drawings for the Fastfood Bldg. are with ED Alano for transmittal and appreciation of CFC Chairperson Tambunting.
- DSG Pangilinan also reminded the bidders that all questions shall be put in writing on or before 04 February 2019, Monday, and the Committee shall reply on 07 February 2019, at least seven (7) days before the opening of bids.

- Dir. Salonga also reminded the bidders that the schedule of payment at the Cashiering Service is from 8:00AM until 3:00PM only, Monday to Thursday, and the BAC Secretariat is open for queries from 8:00AM until 7:00PM.
- Pursuant to Resolution No. 03-2018 issued by the GPPB on 09 March 2018 on the conduct of the Pre-Bid Conference, the Minutes of today's proceedings, once approved, shall be posted in the HRep website.

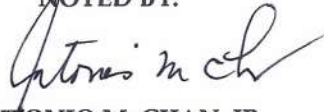
III. ADJOURNMENT

The meeting was adjourned at 1:55PM.

PREPARED BY:


JOHN MARTIN REY C. ESTRERA
LSO II
BAC Secretariat

NOTED BY:


ANTONIO M. CHAN, JR.
Executive Director, Administrative Management Bureau
Secretary, Bids and Awards Committee