



Republic of the Philippines
House of Representatives
Quezon City

BIDS AND AWARDS COMMITTEE
MINUTES OF THE MEETING

31 JANUARY 2019

BAC Conference Room, Executive Lounge, South Wing Annex

I. CALL TO ORDER

The meeting was called to order at 8:30AM, 31 January 2019, Thursday, by DSG Edgardo H. Pangilinan, BAC Chairperson. He declared a quorum as Dir. Jose Marmoi F. Salonga, BAC Secretariat, noted that the following Members were in attendance:

- DSG Edgardo H. Pangilinan, Chairperson
 - DED-Ferdinand F. Andres, Vice Chairperson
 - DSG Romulo Emmanuel M. Miral, Jr., Member
 - ED Rosario H. Amatong-Buendia, Member
 - Dir. Rowena S. Quiogue, Member
 - DSG Jose Ma. Antonio B. Tũaño, Provisional Member (Infrastructure Projects)
- *DED Germila P. Tabigne, Provisional Member (Goods and Services), arrived late at 8:45AM.
- *ED Antonio M. Chan. Jr., Secretary, arrived late at 8:45AM.

II. BIDS AND AWARDS COMMITTEE

Pre-Bid Conference (Upgrading of Plenary Hall Lighting System Into a Broadcast Grade Luminance Level, Complete with Digital Dimmer and Lighting Controls)

- COA, Philippine Institute of Certified Public Accountants (PICPA) and Philippine Chamber of Commerce and Industry (PCCI) were invited to observe but no representatives came.
- There were four (4) prospective bidders who attended the Pre-bid Conference:
 - o Rockford Marketing Corporation
 - Represented by Mr. Michael Lim
 - o Audio-Video Solutions Corporation
 - Represented by Ms. May Ariola
 - o ProEvent
 - Represented by Mr. Ronald Molina
 - o Innovalite Electrical Enterprise
 - Represented by Mr. Jersson Quimno
- For all projects scheduled for the Pre-Bid Conference, DSG Pangilinan informed all prospective bidders that there will be a single discussion on the eligibility, technical and financial documents, and separate presentations by the proponents on the technical specifications of the project for easier facilitation of the Pre-Bid Conference.
- DED Bering and Dir. Salonga reminded the bidders of the eligibility documents, technical and financial components required, including the forms, based on the Bidding Documents and 2016 IRR of RA 9184, and that the deadline of the submission is at 9:00AM, and the opening of bids is at 10:00AM, on 14 February 2019, Thursday.

- o Dir. Salonga also reminded the prospective bidders of Resolution No. 03-2018 issued by the GPPB on 09 March 2018 on the conduct of the Pre-Bid Conference, particularly on the matter of encouraging the bidders to actively participate in the proceedings.
- o Dir. Salonga added that an Official Receipt in lieu of a valid Mayor's Permit for 2019 shall be accepted during the opening of bids, but the Mayor's Permit shall be submitted during post-qualification; however, as it is already the month of February, all bidders should probably already have a Mayor's Permit.
- o Upon inquiry from the representative of Audio-Video Solutions Corporation, Dir. Salonga said that if the SLCC is for audio-visual and lighting systems, the portion for the lighting system should be sufficient for the requirement of the HRep.
- o Dir. Salonga also reminded the prospective bidders to prepare all post-qualification document requirements, in case declared as the complying and calculated bid, to facilitate the immediate conduct of post-qualification, as this is a priority project with a project duration of 75 calendar days. In relation thereto, Dir. Salonga later added that no extension will be granted, and that there will be liquidated damages if the project is not completed within the required project duration.
- o Upon ED Amatong-Buendia's inquiry, Dir. Salonga clarified that a competent evidence of identity, and not a Community Tax Certificate, is required for the notarization of the documents.
- Engr. Painagan presented the revised TOR to the Committee and the bidders.
 - o Upon inquiry from the representative of Audio-Video Solutions Corporation, Dir. Salonga said that better specifications can be offered as long as it is technically complying, with Engr. Painagan reiterating that the requirement is a dimmable and controllable lighting system.
- DSG Pangilinan also reminded the bidders that all questions shall be put in writing on or before 04 February 2019, Monday, and the Committee shall reply on 07 February 2019, at least seven (7) days before the opening of bids.
- Dir. Salonga also reminded the bidders that the schedule of payment at the Cashiering Service is from 8:00AM until 3:00PM only, Monday to Thursday, and the BAC Secretariat is open for queries from 8:00AM until 7:00PM.
- Pursuant to Resolution No. 03-2018 issued by the GPPB on 09 March 2018 on the conduct of the Pre-Bid Conference, the Minutes of today's proceedings, once approved, shall be posted in the HRep website.

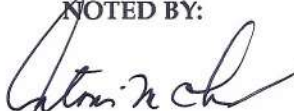
III. ADJOURNMENT

The meeting was adjourned at 1:55PM.

PREPARED BY:


JOHN MARTIN REY C. ESTRERA
 LSO II
 BAC Secretariat

NOTED BY:


ANTONIO M. CHAN, JR.
 Executive Director, Administrative Management Bureau
 Secretary, Bids and Awards Committee