



Republic of the Philippines  
House of Representatives  
Quezon City

***BIDS AND AWARDS COMMITTEE***  
**MINUTES OF THE MEETING**

31 JANUARY 2019

BAC Conference Room, Executive Lounge, South Wing Annex

**I. CALL TO ORDER**

The meeting was called to order at 8:30AM, 31 January 2019, Thursday, by DSG Edgardo H. Pangilinan, BAC Chairperson. He declared a quorum as Dir. Jose Marmoi F. Salonga, BAC Secretariat, noted that the following Members were in attendance:

- DSG Edgardo H. Pangilinan, Chairperson
- DED Ferdinand F. Andres, Vice Chairperson
- DSG Romulo Emmanuel M. Miral, Jr., Member
- ED Rosario H. Amatong-Buendia, Member
- Dir. Rowena S. Quiogue, Member
- DSG Jose Ma. Antonio B. Tuaño, Provisional Member (Infrastructure Projects)
- \*DED Germila P. Tabigne, Provisional Member (Goods and Services), arrived late at 8:45AM.
- \*ED Antonio M. Chan. Jr., Secretary, arrived late at 8:45AM.

**II. BIDS AND AWARDS COMMITTEE**

***Pre-Bid Conference (Preventive Maintenance with Provision of Supplies, Tools and Services for Intelligent Fire Detection and Alarm System for CY 2019 (Lot 1) and Building Management System and Fire Detection Alarm System for CY 2019 (Lot 2) (Re-bidding)***

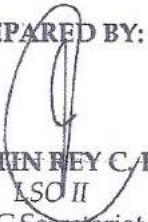
- COA, Philippine Institute of Certified Public Accountants (PICPA) and Philippine Chamber of Commerce and Industry (PCCI) were invited to observe but no representatives came.
- There were two (2) prospective bidders who attended the Pre-bid Conference:
  - o Rockford Marketing Corporation
    - Represented by Mr. Michael Lim
  - o Servcom, Inc.
    - Represented by Mr. Kenneth Abrogar
- For all projects scheduled for the Pre-Bid Conference, DSG Pangilinan informed all prospective bidders that there will be a single discussion on the eligibility, technical and financial documents, and separate presentations by the proponents on the technical specifications of the project for easier facilitation of the Pre-Bid Conference.
- DED Bering and Dir. Salonga reminded the bidders of the eligibility documents, technical and financial components required, including the forms, based on the Bidding Documents and 2016 IRR of RA 9184, and that the deadline of the submission is at 9:00AM, and the opening of bids is at 10:00AM, on 14 February 2019, Thursday.
  - o Dir. Salonga also reminded the prospective bidders of Resolution No. 03-2018 issued by the GPPB on 09 March 2018 on the conduct of the Pre-Bid Conference,

- particularly on the matter of encouraging the bidders to actively participate in the proceedings.
- Dir. Salonga added that an Official Receipt in lieu of a valid Mayor's Permit for 2019 shall be accepted during the opening of bids, but the Mayor's Permit shall be submitted during post-qualification; however, as it is already the month of February, all bidders should probably already have a Mayor's Permit.
  - Upon ED Amatong-Buendia's inquiry, Dir. Salonga clarified that a competent evidence of identity, and not a Community Tax Certificate, is required for the notarization of the documents.
- As the two (2) prospective bidders are both the current service providers of the HRep, with the presumption that they are already familiarized with the system and upon confirmation from them that they have already read the technical specifications of the project, the Committee and the proponents dispensed with the presentation of the technical specifications.
  - DSG Pangilinan also reminded the bidders that all questions shall be put in writing on or before 04 February 2019, Monday, and the Committee shall reply on 07 February 2019, at least seven (7) days before the opening of bids.
  - Dir. Salonga also reminded the bidders that the schedule of payment at the Cashiering Service is from 8:00AM until 3:00PM only, Monday to Thursday, and the BAC Secretariat is open for queries from 8:00AM until 7:00PM.
  - Pursuant to Resolution No. 03-2018 issued by the GPPB on 09 March 2018 on the conduct of the Pre-Bid Conference, the Minutes of today's proceedings, once approved, shall be posted in the HRep website.

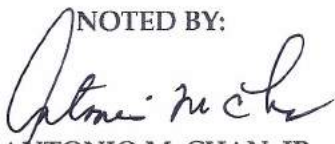
### III. ADJOURNMENT

The meeting was adjourned at 1:55PM.

PREPARED BY:

  
JOHN MARTIN REY C. ESTRERA  
LSO II  
BAC Secretariat

NOTED BY:

  
ANTONIO M. CHAN, JR.  
Executive Director, Administrative Management Bureau  
Secretary, Bids and Awards Committee